



Lambeth  
Safeguarding  
Children  
Partnership

# Induction Pack

Executive Members and sub-group Chairs

Approved by: LSCP EXECUTIVE BOARD – 1 DECEMBER 2022

(Last updated: January 2024)

# Content

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1. Introduction .....	3
1.1 <i>Who we are and what we do as a Partnership</i> .....	4
2. Statutory Officers/Executives .....	7
3. Independent Chair and Scrutineer .....	9
3.1 <i>Independent Chair</i> .....	9
3.2 <i>Independent Scrutineer</i> .....	10
4. Executive Membership .....	12
4.1 <i>Profile of Executive members</i> .....	13
4.2 <i>Role and responsibilities</i> .....	13
4.3 <i>Designated Professionals (Nurse and Doctor)</i> .....	16
5. Sub-groups .....	17
5.1 <i>Subgroup Chairs</i> .....	18
5.2 <i>Responsibilities</i> .....	19
5.3 <i>Subgroup members</i> .....	20
6. Introduction to the Business Unit Team.....	21
7. Useful contacts.....	23
8. Useful resources .....	24
9. Appendix A - Profile of Executive Members .....	25

# 1. Introduction

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We acknowledge that taking on a new role, whether in an entirely new organisation or within your current organisation can be a time to look forward to new challenges. We have listened to current and new Partnership members to understand the areas of need to support new subgroup chairs and members to carry out their roles effectively, to fully support the objectives of the Partnership.

We hope that this reference document provides you with a clear understanding of all aspects of the Partnership (members, partners, vision, your role, and responsibilities) as you join a team of strategic and operational professionals with a shared passion for ensuring that children, young people and families in Lambeth are afforded the level of care, education, healthy living environment and safeguarding, that they need to achieve their full potential.

**Welcome to the Lambeth Safeguarding Children's Partnership!**

## 1.1 Who we are and what we do as a Partnership

The LSCP was created in 2019, previously there used to be a Safeguarding Children Board which was constituted slightly differently under ***Working Together to Safeguard Children (2018)***. Following changes in statutory regulations, the Police, the Integrated Care System, and the Local Authority, are now jointly responsible for the safeguarding arrangements in all Local Authorities.

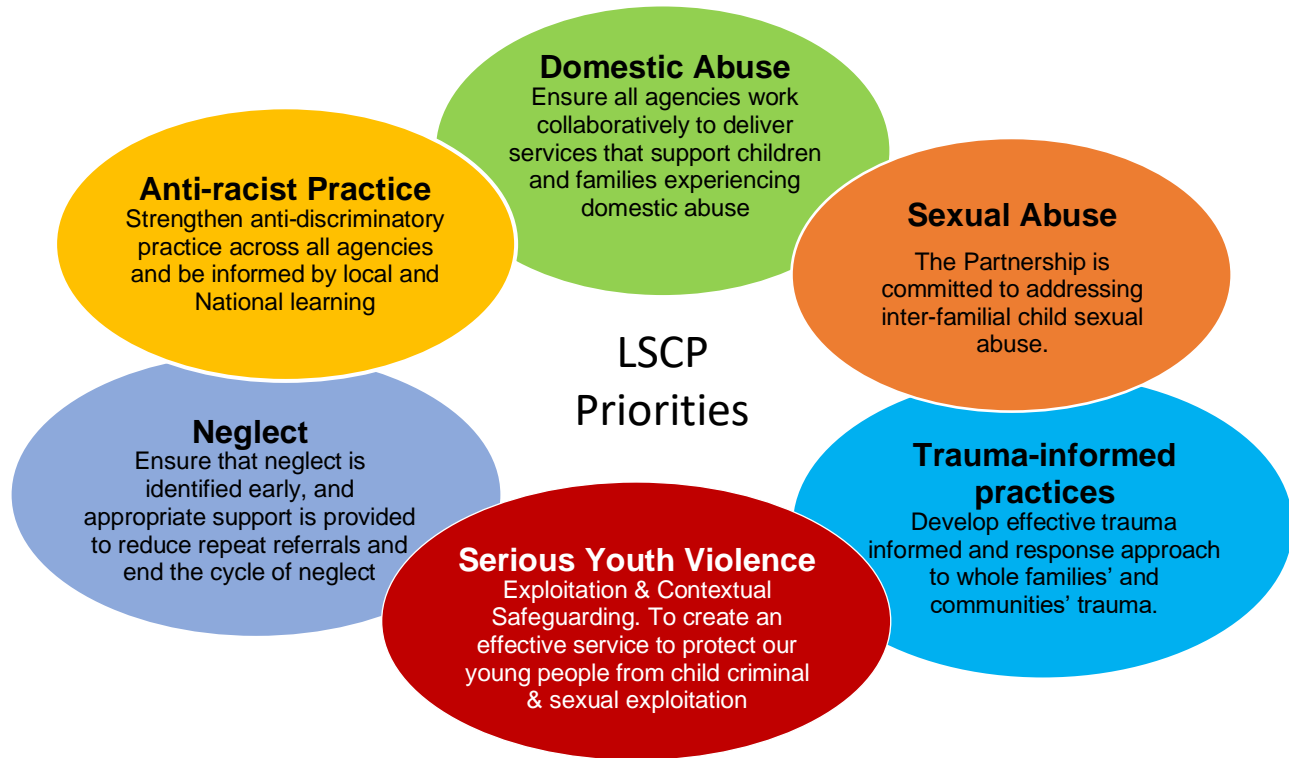
We are a multi-agency with representatives from a range of sectors who work with children, young people, and families in Lambeth. The key decision makers in the Partnership are the three statutory partners: the Director of Children's Services; the Detective Superintendent for Public Protection and the Strategic Director, Integrated Care Board.

The LSCP have invited representatives from Primary and Secondary schools to the Executive group to provide a platform to represent the voice of schools in Lambeth.

The Executives meet quarterly to strategically review agencies and professional practices to address emerging issues and review actions emanating from safeguarding reviews that are required of the Partnership.

The Partnership's vision and objectives is for every child to realise their talents, achieve their full potential, have healthy lives and be safe.

One of our priority areas going forward is how we engage with children, young people and families and we have identified **six themes** to inform our priorities for 2023.



Input from our multi-agency partners forms a crucial part of the work of the LSCP and your expertise, support and experience will ensure that our activities are informed, targeted, and make a difference. It is important that we share learning across the partnership and are aware of emerging themes, other initiatives and projects happening across the Borough, so that messages are aligned, and work is not duplicated.

Members attend the Executive Board and sub-group meetings and may sometimes be requested to participate in short-term projects according to their areas of expertise.

## 1.2 Partnership & Working Arrangements

The Lambeth Safeguarding Children Partnership (LSCP) brings together a range of statutory and voluntary organisations working with and for children, young people, and families in Lambeth.

We are all united in a common goal: for every child to realise their talents, achieve their full potential, have healthy lives and be safe.

Our approach to the way we work and the related partnership statutory [working arrangements](#) can be found on our website.

## 2. Statutory Officers/Executives

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The structure of the LSCP sets out how the partnership arrangements are governed.

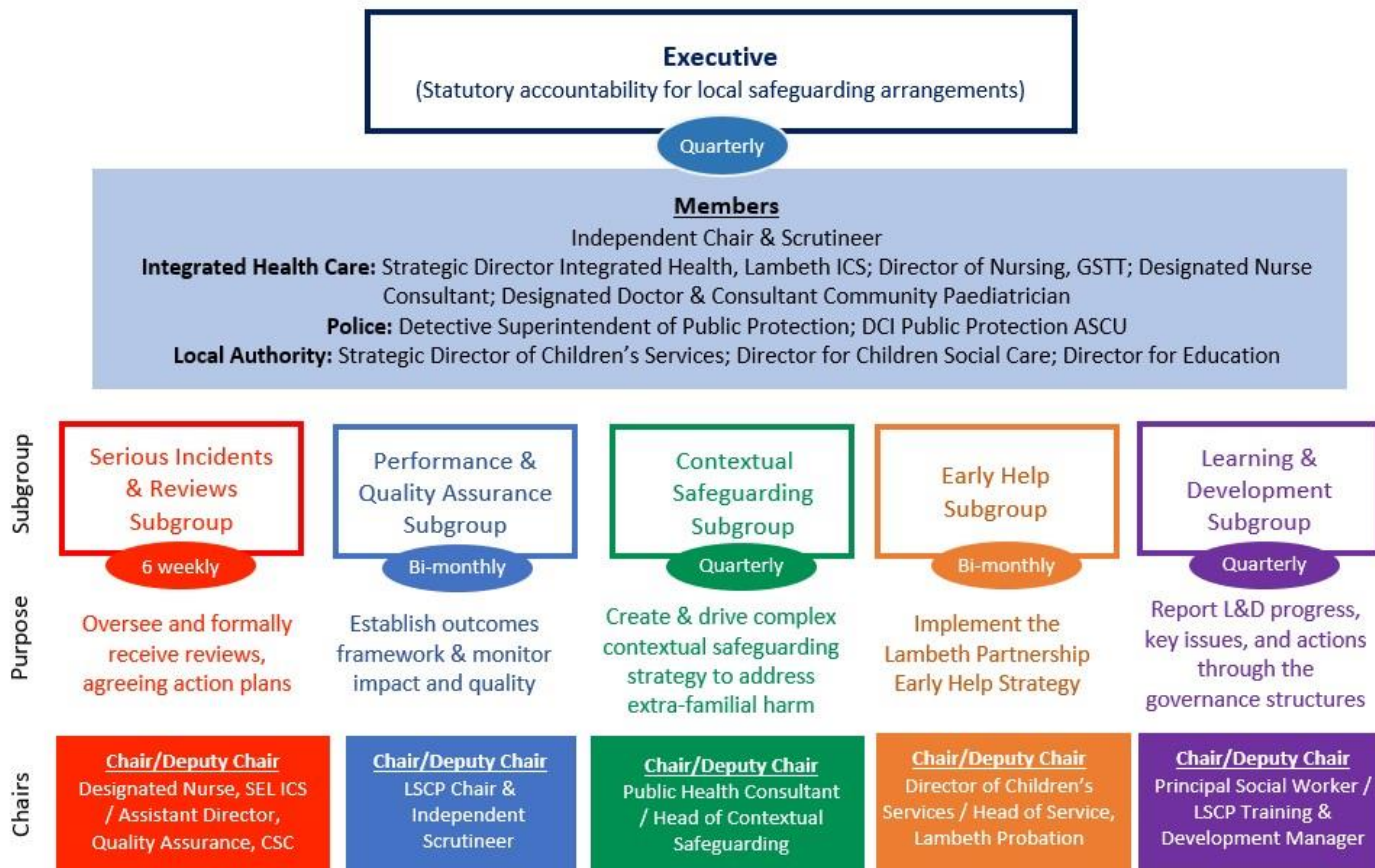
The Executive members meet quarterly to scrutinise the activities of the subgroups and the safeguarding arrangements within the three statutory agencies.

***Working Together to Safeguard Children (2018)*** (as reviewed and updated in October 2021) sets out in detail the arrangements for multi-agency safeguarding and the work of each Local Safeguarding Children Partnership.

It identifies the lead representatives for safeguarding partners as –



## 2.1 Executive Governance Structure





## 3. Independent Chair and Scrutineer

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In Lambeth, the Independent Chair of the LSCP is also the Independent Scrutineer who brings a wealth of knowledge, practice wisdom and experience to support the Partnership's aspirations for children in Lambeth. The Chair is accountable to the Chief Executive Officer of Lambeth.

### 3.1 Independent Chair

The Chair fulfils the role of independent chair in the following ways -

- Ensuring safeguarding performance by all agencies is rigorously reviewed and monitored by the Partnership.
- Ensuring appropriate agency membership and attendance is achieved as set out in the respective statutory arrangements for the Partnership.
- Promoting effective working relationships between agencies and individual members of the Partnership.
- Overseeing the development and monitoring of the Business Plan of the Partnership.
- Overseeing the development and promoting the dissemination of Annual Reports.
- Providing opportunity for joined-up priorities for the subgroups and constructive challenge between the statutory partners.

## 3.2 Independent Scrutineer

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***Working Together to Safeguard Children (2018)*** sets out how the role of Independent Scrutiny is to provide assurance in judging the effectiveness of multi-agency arrangements to safeguard and promote the welfare of all children in a local area, including arrangements to identify and review serious child safeguarding cases. This role is a statutory requirement and monitors how effectively the arrangements are working for children, young people, families and practitioners in Lambeth and SouthEast London.

### The role of the Independent Scrutineer -

- Ensures that Partnerships plays a constructive role in upholding Lambeth's safeguarding priorities as described in the Partnership's statutory working arrangements, by providing a strong and independent leadership for the partnership executives and statutory safeguarding partners to discharge their duties effectively.
- Ensures the partnership and all the subgroups operate effectively in improving the safeguarding and well-being outcomes of children, young people, and families.
- Provides effective challenges and verbal / written scrutiny reports where necessary to the Executive Group, Subgroups and all relevant agencies - where appropriate.

- Ensures that the Partnership works effectively with all agencies, safeguarding stakeholders and platforms in and outside the organisation.

The Independent Scrutineer's other responsibilities include –

- Reviewing and contributing to the Partnership's Annual

Report.

- Reviewing audits and performance data, including Section 11 audits.
- Ensuring regular thematic peer reviews.
- Involvement in the escalation and conflict resolution process.
- Having a direct line of sight to frontline practice including conversations/feedback with frontline practitioners.
- Ensuring the voice of the child and family members is at the heart of all aspects of scrutiny, by talking with and receiving direct feedback from children and families to test the correlation between performance, practice and lived experiences.
- Oversight and scrutiny of single/multi-agency audits completed within the year.

More information on the [Independent Scrutineer](#) can be found on our website.

## 4. Executive Membership

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The Lambeth Safeguarding Children Partnership ensures that partners and all relevant agencies work together to safeguard children, young people, and families within and outside Lambeth.

In addition to the Independent Chair and Scrutineer, the other members of the Executive consist of:

- Corporate Director of Integrated Health and Care, NHS SEL ICB and Lambeth Council
- Corporate Director of Children, Families, and Education, Lambeth Council
- Safeguarding Detective Superintendent for Public Protection, Central South BCU
- Detective Chief Inspector for Safeguarding Hub, Central South Borough Command Unit
- Director of Education and Learning, Lambeth Council
- Director of Children's Social Care, Lambeth Council
- Director of Nursing - Guy's and St Thomas' NHS Foundation Hospital Trust, Lambeth ICB
- Nurse Consultant, Designated Nurse Child Protection NHS SEL ICS (Lambeth)
- Designated Doctor and Consultant Community Paediatrician NHS SEL ICS (Lambeth)
- Headteachers from local Secondary Schools
- Headteachers from local Primary Schools

## 4.1 Profile of Executive members

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The [Executive membership](#) can be found on our website. A full profile of members' document which provides a short bio/expertise and experience of the Executive members is not published on our website but can be requested from the Business Unit (email [SaferChildren@lambeth.gov.uk](mailto:SaferChildren@lambeth.gov.uk), if needed).

## 4.2 Role and responsibilities

In accordance with *Section 11 of the Children Act (2004)*, the professional and personal responsibility of an Executive member of the partnership is to ensure that safeguarding is given key priority within your agency.

Your attendance at Executive Board meetings requires you:

- To be able to speak with authority on behalf of your agency.
- To be able to challenge and hold your agency to account on how effectively they participate and implement the local arrangements.
- To be able to make safeguarding decisions for your agency and commit them on policy, resourcing, and practice matters.

As an Executive Member of the LSCP, you will be required to -

- Ensure that safeguarding is properly promoted, prioritised, and resourced in your agency.

- Support and share the political ownership and responsibility for safeguarding in Lambeth.
- Ensure that policies or learning from child safeguarding practice and rapid reviews which are endorsed by the partnership are implemented effectively in your agency.
- Oversee the delivery of safeguarding in your organisation and ensure that actions, tasks set, and decisions taken by the Partnership have been carried through in your organisation.
- Agree the strategic direction, priorities, and targets for safeguarding and make decisions on behalf of the Partnership.
- Contribute to the Partnership work plan.
- Participate in the work of the Partnership sub-group(s) and monitor progress.
- Direct members of staff within your own organization to attend relevant subgroups, safeguarding reviews and learning events and comply with requirements to deliver work or information as requested.
- Performance manage issues of poor attendance or engagement on behalf of your agency in the Partnership subgroups.
- Participate in decisions relating to the setting of the annual budget for the Partnership office and allocate resources accordingly, to achieve the aims of the work plan.

- Help to monitor and ensure the quality and effectiveness of safeguarding in Lambeth through the Executive and the partnership subgroups.
- Ensure that audits and reviews are carried out annually in regard to your agency's compliance with the duty under *Section 11 of the Children Act (2004)*, and that any gaps are identified and addressed.
- Attend every Partnership Executive Board meeting (or send a representative).
- The Executive role can be delegated, but the delegate must have the level of authority to fulfil the criteria above.
- Make safeguarding decisions at the Executive Board meeting.

Additional Information about the LSCP can be found on our [website](#) with a range of information for parents, carers, young people, and professionals including details of LSCP training offers.

**Lapse in compliance with the responsibilities above may be raised by the LSCP Chair as a matter of concern in writing and escalated to the Executive Board.**

The [Terms of Reference of the Executive membership](#) can be found on our website.

### 4.3 Designated Professionals (Nurse and Doctor)

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The Designated Professionals are advisory members of the LSCP Executive partnership, and members of the LSCP sub working group.

They take the strategic professional lead on all aspects of the health service contribution to safeguarding children across the local (Lambeth) health system.

The designated professionals provide professional and clinical leadership and are a source of expertise on matters relating to the safeguarding of children and young people together, they are responsible for assuring South-East London Integrated Care Services (Lambeth) provides a high-quality evidence-based child protection service within the borough.

There are currently two Designated Nurse Consultants in *job-share and a* Designated Doctor / Consultant Community Paediatrician for South-East London Integrated Care Systems (SEL ICS).



## 5. Sub-groups

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There are five LSCP subgroups - *(click on an icon below to access each subgroup's related information)*



Agencies represented on the LSCP subgroups include:

- Lambeth Children's Social Care
- Metropolitan Police Service (MPS)
- Lambeth Public Health
- Lambeth ICS & Community Safety
- Kings College Hospital
- Guys & St Thomas' Hospital
- Lambeth Education
- Lambeth Schools - Head Teachers
- Lambeth Housing
- Public Protection, Assurance & Regulatory Services
- Lambeth Violence Against Women and Girls (VAWG)
- Children's Commissioning & Youth Services
- NHS South London and Maudsley SLAM
- Her Majesty's Prison Service
- National Probation Service

### Community Voluntary Sector (CVS)

- Black Thrive Lambeth
- Health Watch Lambeth
- Home Start

## 5.1 Subgroup Chairs

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In accordance with *Section 11 of the Children Act (2004)*, the professional and personal responsibility of all subgroup members and senior operational managers of the Partnership is to ensure that safeguarding is given key priority within the agency that they represent.

The LSCP subgroup Chairs and Deputy Chairs are appointed by the LSCP Executive.

Subgroup Chairs are of Assistant Director or Divisional Director level to ensure strategic leadership to their subgroup. The Chair works with the LSCP Business Manager to sustain the engagement and momentum of their subgroup, including monitoring progress and actions in between meetings.

Each subgroup Chair has a clear understanding of the remit of their own subgroup as well as the remit of other LSCP subgroups to enable effectiveness in cross working relationships and avoid duplications.

Where there are cross-cutting issues between subgroups, the Chair of the subgroup from where the issue is first identified should initiate a meeting with the other subgroup Chair to discuss the issues. Both Chairs should feedback the outcome of such discussions to members of their respective subgroups.

## 5.2 Responsibilities

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All subgroup Chairs are responsible for -

- Developing their subgroup work / forward plan and delivering key outcomes within set timescales by coordinating joint agency work, tracking, and reporting progress back to the Executive.
- Prioritising their own attendance and providing adequate briefing to their deputy chair to cover for them in their absence.
- Ensuring adequate agencies representation, attendance, and delivery on their agenda and discussing non-attendance by core agencies essential to the progress of the plan in advance and agreeing alternative arrangements to meet the needs of the subgroup's work plan.
- Alerting the Executive to blocks to progress or failure by any individual agency to engage.
- Chairing the meetings of their subgroup, including approving agendas and ensuring accurate minutes are taken and agreed with the members at the next subgroup meeting.
- Providing quarterly reports to the Executive on the progress of priorities and providing statistical feedback requested by the Executive.

## 5.3 Subgroup members

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It is the professional responsibility of all subgroup members to prioritise safeguarding children, young people, and families within the agency that they represent.

All agency representatives, (or those they delegate authority to, have the responsibility to:

- Attend, contribute or lead the subgroup (where requested) on behalf of your agency safeguarding lead or member and report back progress, as necessary.
- Attend Executive Board meetings at the request of the agency executive lead / representative.
- Provide the Executive Board with relevant information, report, advice, expertise, or other assistance as requested and liaise with your agency executive lead to produce and sign-off agency reports and related actions or decisions.
- Speak with authority for the safeguarding partner / agency that you represent.
- Take decisions on behalf of your organisation or agency and commit them on policy, resourcing, and practice matters.
- Hold your own organisation or agency to account on how effectively they participate and implement the local safeguarding arrangements.

## 6. Introduction to the Business Unit Team

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The Assistant Director for Quality Assurance in Children Social Care has oversight of the work of the LSCP Business Unit (BU).

The BU supports the work of the multi-agency partnership and ensures that –

- Agency leads receive appropriate notifications of serious incidents and safeguarding reviews and are kept abreast of emerging safeguarding children, young people, and families' issues.
- Meetings are well administered, agency representatives receive their invitations, agendas, and papers (a week in advance, where-ever possible) and meeting minutes are distributed in draft within ten working days of each meeting.
- Chairs, executive members, meeting attendees and all stakeholders are fully supported (as appropriate) to carry out their respective responsibilities to their subgroup and the Partnership as a whole.

## The BU is made up of –

- **The Senior Programme Manager (Business Unit Manager)** – Oversees and manages all aspects of the Partnership to support the work of the Executive, subgroups and Business Unit.
- **Training and Development Manager** – Ensures that all learning and training needs identified from practices and safeguarding reviews are included in the Partnership’s training programme and disseminated to partners and professionals.
- **Projects and Improvement Officer** – responsible for coordinating the meetings of the Partnership and works with the LSCP Chair and Business Unit Manager to develop projects identified for the Partnership and maintains all the Partnership’s actions’ tracker.
- **Business Support Officer** – provides overall administrative support and minutes all the meetings of the Partnership.

The Business Unit team can be contacted via email - [SaferChildren@lambeth.gov.uk](mailto:SaferChildren@lambeth.gov.uk). For all training specific queries, please email - [LSCPTraining@lambeth.gov.uk](mailto:LSCPTraining@lambeth.gov.uk)

Do not hesitate to contact any member of the business unit if you require further clarification.

## 7. Useful contacts

Contact a safeguarding team member if you require advice -

LSCP Independent Chair/Scrutineer	Jim Gamble QPM	<a href="mailto:jim@inege.com">jim@inege.com</a>	
LSCP Business Unit		<a href="mailto:saferchildren@lambeth.gov.uk">saferchildren@lambeth.gov.uk</a>	
Children Social Care	Ranga Gajendran	<a href="mailto:RGajendran@lambeth.gov.uk">RGajendran@lambeth.gov.uk</a>	
Designated Nurse ( <i>Job-share</i> )	Avis William-McKoy	<a href="mailto:Avis.Williams-McKoy@selondonics.nhs.uk">Avis.Williams-McKoy@selondonics.nhs.uk</a>	
Designated Doctor	Dr Diana Howlett	<a href="mailto:diana.howlett@gstt.nhs.uk">diana.howlett@gstt.nhs.uk</a>	
Named GP	Dr Alison Davison	<a href="mailto:alison.davidson1@nhs.net">alison.davidson1@nhs.net</a>	020 3049 5994
Head of Nursing (GSTT)	Debbie Saunders	<a href="mailto:debbie.saunders1@nhs.net">debbie.saunders1@nhs.net</a>	020 7188 2473
Head of Nursing (KCH)	Zoe Lane	<a href="mailto:z.lane@nhs.net">z.lane@nhs.net</a>	0203 299 1185
Community Named Nurse (GSTT)	Rehema Hussain	<a href="mailto:Rehema.Hussain@gstt.nhs.uk">Rehema.Hussain@gstt.nhs.uk</a>	07770704928
Named Doctor - CP (GSTT)	Dr John Criddle	<a href="mailto:john.criddle@gstt.nhs.uk">john.criddle@gstt.nhs.uk</a>	
Named Doctor - CP (Lambeth)	Dr Luximi Kabilan	<a href="mailto:Luximi.kabilan@gstt.nhs.uk">Luximi.kabilan@gstt.nhs.uk</a>	
Safeguarding for Schools Education	Deborah Carter	<a href="mailto:DCarter@lambeth.gov.uk">DCarter@lambeth.gov.uk</a>	
Metropolitan Police	Adam Seton	<a href="mailto:Adam.C.Seton@met.police.uk">Adam.C.Seton@met.police.uk</a>	

### CLA Team

Designated Doctor	Efun Johnson	<a href="mailto:efun.johnson@nhs.net">efun.johnson@nhs.net</a> / <a href="mailto:efun.johnson@gstt.nhs.uk">efun.johnson@gstt.nhs.uk</a>	
Designated Nurse	Yvette Newman	<a href="mailto:ynewman@nhs.net">ynewman@nhs.net</a>	
GSTT Named Nurse	Jenny Izod	<a href="mailto:jenny.izod@gstt.nhs.uk">jenny.izod@gstt.nhs.uk</a>	07585 127 837
GSTT CLA Administrative Team/Notification from other ICBs		<a href="mailto:gst-tr-LAC@nhs.net">gst-tr-LAC@nhs.net</a>	020 3049 5974
Rapid Review meeting/information requests to police		<a href="mailto:ASMailbox.MASHLambeth@met.police.uk">ASMailbox.MASHLambeth@met.police.uk</a>	

## 8. Useful resources

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You can find out more about the LSCP on our [website](#) where we share a range of information for parents, carers, young people and professionals, including details of our [training offers](#).

We are always happy to receive information from members and partners to add to our website or quarterly Newsletters. Information/updates can be shared with the Business Unit team via our mailbox - [SaferChildren@lambeth.gov.uk](mailto:SaferChildren@lambeth.gov.uk)



## Appendix A - Profile of Executive Members

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Please email the LSCP Business Unit at [SaferChildren@lambeth.gov.uk](mailto:SaferChildren@lambeth.gov.uk) to request a copy, if needed.



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POLICE**

